

# UNITED WAY OF GARFIELD COUNTY

## GRANT REQUEST 2008

Please make nine copies and with the original copy submit to United Way of Garfield County, 144 East Third, Rifle CO 81650. **All grants must be at the United Way office by 5pm, January 31, 2009**. For more information contact United Way at 970-625-8189.

For agencies to be eligible to request funding from United Way of Garfield County, they must be a non-profit, human services-based organization serving clients in Garfield County. For Associate Membership, agencies must be non-profit and show benefit to our local community. Associate Members will not receive direct funding from United Way but could be included in United Way of Garfield County's brochure and publicity, and will be eligible to receive in-kind goods and services.

### **PART 1: NAME & BRIEF DESCRIPTION**

- A. Name and address of organization, phone, fax, E-mail, website
- B. Contact person (and please include a business card)
- C. Secretary of State Charitable Solicitation Act Registration Number and IRS FEIN #
- D. Please include a brief description of organization mission and services (250 words) and a separate 25 word description to use in the United Way brochure.

### **PART 2: AMOUNT REQUESTED**

Because of the number of requests, United Way funding is from \$250 to \$4,000 a year, not including in-kind goods and services. Please state requested funds and explain how these funds will be used. (This can include general operating categories.)

\*If your agency or non-profit is not eligible for direct funding, but you would like to be an Associate Member of United Way of Garfield County, please explain how this relationship will benefit your agency.

### **PART 3: ADDITIONAL AGENCY INFORMATION**

- A. Please provide the total Garfield County clients served in 2006 and projected in 2007.
- B. Briefly describe your client base and how you measure success with your clients.
- C. What were your major accomplishments in 2006? What are your goals for the near future?
- D. Add any other information that could be useful to describe your agency's mission and accomplishments.
- E. What are some of the challenges your agency face and how that will affect your programs and clients? How have your agency and/or clients been impacted by the current economic boom, government cuts or any other social, political, or environmental influences?

### **PART 4: ATTACHMENTS**

Please attach your income statement and balance sheet from 2006 and a current monthly financial statement.

- A. Please include a copy of your latest brochure(s).
- B. List of your board members and officers, including addresses and phone numbers.
- C. Please include a copy of the original IRS determination letter indicating tax-exempt status.

**PART 5: SIGNATURE**

Please include the signature and name of the officer submitting the grant.

\*\*\*Information in these grant applications will be read by members of the community in Garfield County to determine distribution of United Way funds raised for the 2007 campaign. Your agency may be asked to give a formal presentation or host a visit by grant committee members. Funds will be distributed by a percentage equation set up by the committee (i.e. your agency may be designated to receive 10% of total funds raised by United Way, another 8%.)

Copies of agency grants may be made available as a resource for other donors. In addition, grant content (examples: government fund cuts, client statistics, agency needs) may be compiled for use in United Way presentations, county studies, and other activities to educate the public about human service issues.